

DTN Portal Producer User Guide

How to Make an Offer Online

Enter your Username and Password.

After you log in, the **Cash Bids** window will appear.

Select the **Delivery Period** and click on the **'Make Offer'** link.

Jennie-O Turkey Store Online Offer Center Powered by DTN Portal®

Portal Support (rvicary@unomaha.edu)	<input type="button" value="Logout"/> <input type="button" value="Account"/>	Links <ul style="list-style-type: none"> • View Transactions • User Guide • How To Video 	
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CORN

	Barron Mill				
	Cash Price	Basis	Futures Price	Futures Month	Action
3/31/16	3.1400	-0.5600	370'0s	@C6K	Make Offer 
4/30/16	3.2800	-0.4200	370'0s	@C6K	Make Offer 
5/31/16	3.3100	-0.3900	370'0s	@C6K	Make Offer 
6/30/16	3.2350	-0.5100	374'4s	@C6N	Make Offer 
7/31/16	3.2350	-0.5100	374'4s	@C6N	Make Offer 
8/31/16	3.2525	-0.5400	379'2s	@C6U	Make Offer 
9/30/16	3.2825	-0.5100	379'2s	@C6U	Make Offer 

The **Transact** form will open. Enter your **Quantity** and **Price**.

Modify any of the other information as needed. Click **Submit for Confirmation**.

Transact

Main Elevator	External Account: ? Konz Farms, ID:1111 (AgVantage De ▾)
Offer Type: ? Cash ▾	Offer To: Sell ▾
Delivery Period: 09/30/2016 ▾	Contract / Symbol: Sep 16 / @C6U
Corn	Quantity: 5000 Bushels
Cash Bid: Last 03/24/16 15:45:07 3.2825 USD	Offer Price: 3.50 USD
Delivery Method: ? Deliver (DEL) ▾	
Delivery Start: 09/01/2016 	Delivery End: 09/30/2016 
Your Offer Will Expire On: 09/30/2016  3 PM ▾	
Comments: <input type="text"/>	
<input type="button" value="Submit for Confirmation"/>	<input type="button" value="Cancel"/>



Confirm Offer and click the checkbox to agree to **Terms & Conditions** and then click **Create Offer**
 Once your **Offer is Completed** an ID # will be assigned and your merchandiser will receive your offer.

Confirm Offer

Location:	Main Elevator
Commodity:	Corn
Offer Type:	Cash
Offer To:	Sell
Delivery Period:	09/30/2016
Contract/Symbol:	Sep 16 / @C6U
Offer Quantity:	5000
Basis:	-0.51
Basis Lock:	NO
Offer Price:	3.50
Delivery Method:	Deliver (DEL)
Delivery Start:	09/01/16
Delivery End:	09/30/16
Offer Expiration Date & Time:	09/30/16 3PM

Terms, Conditions & Fees:
 BY CLICKING ON 'SUBMIT' BELOW, YOU WILL BE ACKNOWLEDGING THAT (A) YOU INTEND TO MAKE A FIRM OFFER CONTRACT ELECTRONICALLY VIA THIS ELECTRONIC TRADING PLATFORM, AND (B) YOUR USERNAME AND PASSWORD USED TO LOGIN TO THIS ELECTRONIC TRADING PLATFORM, IN COMBINATION WITH YOUR ACCEPTANCE OF ANY TERMS AND CONDITIONS BY ELECTRONIC MEANS WITHIN THIS WEBSITE, IS YOUR ELECTRONIC SIGNATURE AND (C) CONSTITUTES A PRIOR WRITTEN AGREEMENT TO TRANSMIT OR RECEIVE ELECTRONIC TRANSMISSIONS IN LIEU OF WRITTEN DOCUMENTS, AS DESCRIBED IN RULE 5 OF THE NATIONAL GRAIN & FEED ASSOCIATION GRAIN TRADE RULES.

Check box to acknowledge you have read, understood, and are in agreement of the terms, conditions and fees described above.

[Create Offer](#)

Offer Completed

Offer ID:	1907549
Location:	Main Elevator
Commodity:	Corn
Offer Type:	Cash
Offer To:	Sell
Delivery Period:	09/30/2016
Contract/Symbol:	Sep 16 / @C6U
Offer Quantity:	5000
Basis:	-0.51
Basis Lock:	NO
Offer Price:	3.50
Delivery Method:	Deliver (DEL)
Delivery Start:	09/01/16
Delivery End:	09/30/16
Offer Expiration Date & Time:	09/30/16 3PM

[Close](#)

Your Offer will now be viewable in the **Open Offers** section. Here you can take further **Actions**. (**Withdraw, Adjust**)
 Once your Offer price is reached and your offer is accepted as a finalized Contract, it will move to the **Closed Offers** section and have a Status of **A** which means **Accepted** as a finalized **Contract**. Click the **Offer ID#** to view Offer Details.
 If your Agribusiness sends you a **Private Bid**, it will appear in the **Private Offers** section where you can make an offer against the Private Bid.
Incoming Open Offers are offers that your Agribusiness has **Countered**, and you will need to respond.

Private Offers											Top
ID#	Commodity	Location	Type	Delivery By	Price	*	# Units	Status	Expires	Action	
No Private Cash Bid Offers.											
Incoming Open Offers (Need Response)											Top
ID#	Commodity	Location	Type	Delivery By	Price	*	# Units	Status	Expires	Action	
No Incoming Open Offers (Need Response)											
Open Offers											Top
ID#	Commodity	Location	Type	Delivery By	Price	*	# Units	Status	Expires	Action	
1702410	Corn	Main Elevator	Sell	Nov 30	\$3.50	C	5,000 Bu	AC	Nov 30 3:00 PM	Adjust	
1702414	Corn	Main Elevator	Sell	Sep 15	\$3.60	C	1,000 Bu	SO	Sep 15 3:00 PM	Withdraw	
1702412	Corn	Main Elevator	Sell	Sep 30	\$-0.2000	B	5,000 Bu	AC	Sep 30 3:00 PM		
Closed Offers											Top
ID#	Commodity	Location	Type	Delivery By	Price	*	# Units	Status	Expires	Action	
1714132	Corn	Main Elevator	Sell	Sep 15	\$3.78	C	5,000 Bu	A	Sep 15 3:00 PM	<input checked="" type="checkbox"/>	
1702414	Soybeans	Futures Only	Sell	Sep 30	\$0.05	C	5,000 Bu	A	Sep 15 3:00 PM	<input checked="" type="checkbox"/>	
1702420	Soybeans	Futures Only	Sell	Aug 15	\$0.80	C	5,000 Bu	A	Aug 15 3:00 PM	<input checked="" type="checkbox"/>	

Status Symbol Legend	
A:	Accepted Offer
AC:	Acknowledged (Firm Offer that has not yet been purchased due to market conditions)
C:	Offer has been countered
W:	Offer has been withdrawn
O:	Open Offer
D:	Declined Offer
E:	Expired Offer
@M:	@Market will submit a Market Order for the offer when the market is open
SO:	Soft Offer

Offer Types	
C:	A standard offer against the cash price of the bid.
F:	An offer against the prices of the futures contract the bid is based on.
B:	An offer against the basis of the bid, the difference of the bid's cash price and the price of the futures contract it is based on.

For further **Help**, call your Agribusiness or **DTN Portal Support** at **1-800-311-1516**